

Members Present: Leighton Price, Christine Pratt, Alan Zanotti, Charlie Bletzer, Dick Quintal & Richard Knox

5:00 pm Call to order and public comment –

There is no public comment at this time.

5:03 pm Further discussion of event parking in Plymouth –

The Plymouth Triathlon event requirements for street closings and parking have triggered concerns about how Economic Development and the related Town Departments approve Event Permits, the poor timing of some scheduled events, overall safety issues and event organizers seeking PGDC's approval last. Denis Hanks, Director of the Economic Development Foundation, is present to explain the entire permitting process for Special Events in Plymouth and to clarify that his department does not sign off on any permitting requirements; they just act as a facilitator for the process. PGDC is included on the Event Permit Application and Denis suggests we create a special criteria form that lists deadline requirements necessary for gaining our approval. Economic Development will hand out the form when people pick up their applications and upload it to the Town website in .pdf form

5:29 pm Park Plymouth –

Computer upgrades:

Mr. Ruggiero is still researching costs for the P&D monitoring software; current quotes came back too high. Mr. Shea upgraded the Ram in Kim's computer and Mr. Ruggiero's will receive upgrades next. Mr. Shea is putting together a proposal for him to perform monthly computer maintenance so they can maintain an acceptable level of efficiency.

Mr. Ruggiero tested a couple of wireless modems in the P&D machines and they appear to work fine. Steve Farmer will send the tracking software package and invoice PGDC directly.

Cell phone upgrades –

Park Plymouth's cell phone contract is expiring and Mr. Ruggiero suggests purchasing Verizon's "Push to Talk" camera phones so MEO's can communicate more efficiently without going over minutes and snap pictures in case the Appeals Hearing Officer has questions about why a certain citation is given.

Mr. Bletzer motions and Mr. Knox seconds to purchase the new phones

Passed | 6-0-0

Solar Power upgrades for P&D machines –

Kim's research with NSTAR shows that converting the solar machines to hardwire is the best method for avoiding power problems with the P&D tracking software. Kim outlines the process and preliminary costs associated with the conversion. The Board decides to take a wait, see approach, and revisit this when it is necessary.

East Bay Grille Line Painting—

The Board wants to address ticketing issues for the unmarked spaces between Water Street Lots One

and Two. Ms. Pratt will speak with Patrick O'Brien about whether PGDC can utilize this area for Live Taxi Stands.

Handicap Parking Spaces—

James Downing still does not have a report for compliance of Handicap Parking Spaces.

Parking at Depot Square –

Ms. Pratt is waiting for an update from David Gould regarding the reduction of parking spaces, bike rack placement and motorcycle accommodations in Depot Square. She will share when the updated information is available.

Signage in front of Ziggy's—

L. Vivairins requested Kim ask the Board to address signage on the corner of Chilton and Water Street because an angry customer "threatened to hurt her with a blade" for ticketing in that location. Mr. Ruggiero is waiting for James Downing to respond to an email requesting he help address signage in this area. Mr. Ruggiero will have L. Vivairins write up an incident report tomorrow.

The Board agrees that designating which party is responsible for correct signage must be included in the upcoming MOA with the Town.

6:11 pm MOA Discussion –

The Board offers input on the draft MOA. They all agree there is a need to develop broader language in the terms because the Master Parking Plan is still in development. They will schedule a meeting with Mrs. Arrighi to help clarify some points they would like to address in the draft.

6:48 pm Financial information –

Joyfly BUZZ PR | Marketing

Admin Services

Park Plymouth Office

Week ending August 14, 2009 \$400.00

Hanover Insurance

Commercial Insurance bill

Policy #WHN 046209804 \$17.00

Computer Troubleshooters

Invoice # 3683

Upgrade and clean Park Plymouth

Office computer systems \$148.50

Mr. Zanotti motions and Mr. Bletzer seconds to pay the bills

Passed | 6-0-0

Ms. Pratt sent a confirmation email to Central about PGDC's intent to purchase the meter equipment. \$54279.24, without taxes, is due at Central by October 16, 2009 so they can fulfill their obligation with Pacific Rim.

Bike Racks –

Ms. Pratt is still working to gain approval from the Historic District Commission about placement of the bike racks.

Additional Signage ideas –

Ms. Pratt suggests the Board take a serious look at getting permanent signage that ties the history of the Downtown and Waterfront together. Mr. Quintal shares that he met with the Building Inspector and Bylaw Committee about this particular issue and Ms. Arrighi will suggest \$30,000 of the \$190,000 of the VSB monies are set aside for this type of signage. Ms. Pratt will email Mrs. Arrighi and check on the status of this particular project.

Status on RFP for update on parking-

Ms. Pratt hopes to bring in a draft of this RFP within the next two weeks.

7:00 pm

Mr. Bletzer motions and Ms. Pratt seconds to adjourn

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary